

SCFIA BOARD MEETING MINUTES FOR September 2, 2010

The meeting was called to order at 8:42 a.m. Present were Sid Parsley, Flo Johnson, Keith Levin, Jim Harbin, Laura Gibbs, Stella Rheinhardt, Cecilia Laija, Arvin Turner & Shelly Jenkins.

Sid and Jim approved the minutes from last meeting.

SECRETARY'S REPORT

Shelly said we have a few new members.

TREASURER'S REPORT

Flo provided a report. There was nothing out of the ordinary. We have about \$50k in the bank.

Taxes: She has completed the taxes but we'll make a revision as to the Officers years served and will update the hours of how much time the board members volunteer. Laura will check with Alice for the 2008 Scholarship winner's address. Jim will provide the 2009 Scholarship winner's address. The SCFIA trailer plates expire after five years which comes up in January 2011. Keith will try to change the address from Glendale to our current address. We also need a duplicate title. We need to receive receipts from the charity organizations. Sid suggested we use Neat Receipts to help copy our receipts and categorize them for tax purposes.

POLICIES AND PROCEDURES

Flo said we need to have some written policies and procedures regarding waived Registration & Hotel for conferences, etc. The board discussed the following and no one opposed.

Hotel #		Registration \$Waived	Hotel \$Waived
1	President	Y	Y
1	Vice President	Y	Y
1	Past President (subsequent year only)	Y	Y
1	Treasurer	Y	Y
1	Secretary	Y	Y
1	Entertainment Chair	Y	Y
5	Private & Public Sector Board Members	Y	Y
1	Committee Chair - Sponsorship	Y	Y
	Committee Chair - Membership	Y	N
1	Committee Chair - Golf Tournament	Y	Y
	Committee Chair - Sergeant-at-Arms/Security	Y	N
1	Committee Chair - Vendors/Exhibitors	Y	Y
	Committee Chair - Scholarship Chair	N	N
1	Committee Chair - Hospitality	Y	Y
	*Committee Co-Chairs	Y	N

3-DAY CONFERENCE

Keith said one speaker backed out. He will have the schedule of speakers printed so we can mail them.

There are 40 room nights reserved at the Doral so far. We need about 100 attendees for the guaranteed room nights.

Geri will send an email to the membership with the Registration Form attached.

Flo would like Conference Registration forms from all the Board Members for her records.

Entertainment: Laura got Phil Segal to donate as a conference sponsor. She will remind the sponsors for their payment. Casino night and President's Reception are covered.

WEBSITE

We have two sites, the trainingjacket.com and scfia.org to maintain. Ravi w/Dhali will provide training regarding how to post things on the website. Keith will set that conference call.

SCHOLARSHIP

Jim has not received any scholarship applications. The application deadline has been extended to October 15, 2010. Jim will send an email.

MISC

Sid will send an email to the members regarding the Board Member openings.

The meeting was adjourned at 9:40 a.m., which was motioned by Sid and seconded by Keith. The next board meeting will be held on the second Thursday in October, 10/14/10 at 9am in Costa Mesa.